

POWER

Accounting/Systems

POWER Management and Control



PMC: POWER Management and Control

Learn how to effectively utilize the security and control features of your POWER system to improve security, profitability, accuracy, and compliance. Learn how to improve your dealership's bottom line by handling and even reducing accounting exceptions. This course is held on a Reynolds and Reynolds campus.

1/15/2019	9:00 AM CST	Class Format	Classroom	Cost \$984.00	Per Person	Register for Session
-----------	-------------	---------------------	-----------	----------------------	------------	--------------------------------------



Retail
Management
System

Variable Operations

docuPAD System

PAD101: docuPAD System Essentials

Learn how to effectively present option packages to your customers. Learn how to guide your customers through available products and services and actively engage your customers in the buying process. Learn how you can help your customers personalize their option packages. Instantly identify which forms need to be signed and printed, and make sure nothing is overlooked before closing a deal.

1/15/2019	3:30 PM EST	Class Format	Net Class	Cost \$99.00	Per PC Logged in	Register for Session
-----------	-------------	---------------------	-----------	---------------------	------------------	--------------------------------------

2/14/2019	11:00 AM EST	Class Format	Net Class	Cost \$99.00	Per PC Logged in	Register for Session
-----------	--------------	---------------------	-----------	---------------------	------------------	--------------------------------------

3/13/2019	11:00 AM EST	Class Format	Net Class	Cost \$99.00	Per PC Logged in	Register for Session
-----------	--------------	---------------------	-----------	---------------------	------------------	--------------------------------------

Contact Management

CMA101: User Security

Learn how to manage Contact Management security using Visibility Groups, Roles, and User Profiles.

2/7/2019	11:00 AM EST	Class Format	Net Class	Cost \$99.00	Per PC Logged in	Register for Session
----------	--------------	---------------------	-----------	---------------------	------------------	--------------------------------------



CMA102: User Maintenance

Learn how to work with advanced Contact Management security such as client reassignments, user inactivations, reactivations, security reports, and batch edit functions.

2/7/2019 3:30 PM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMF101: Managing Follow-Up

Learn how to manage and automate customer follow-up using Contact Management schedules.

3/14/2019 11:00 AM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMF102: Campaign Management

Learn how to run campaigns in Contact Management through the creation of document templates, client collections, and bulk mailings.

3/14/2019 3:30 PM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMI101: Internet Management Tools

Learn how to use Contact Management to streamline your internet/BDC Department by creating Work Schedules, reviewing and responding to leads, using Distribution Rules, and reporting on lead conversion.

3/13/2019 3:30 PM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMM101: Management Tools

Learn how to utilize Contact Management to track dealership activity and progress through reports, dashboards, desk log, and floor traffic.

3/12/2019 11:00 AM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMM102: Sales Settings

Learn how to set up Contact Management to work for your team by using sales goals and additional settings.

3/12/2019 3:30 PM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMS101: Introduction to Contact Management

Learn the basics of Contact Management. This session discusses how to navigate and customize Contact Management, as well as how to search for client and prospect information.

2/12/2019 11:00 AM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMS102: Client Management

Learn about the Client Profile in Contact Management and how to add clients and prospects, desired and trade-in vehicles, and how to create deals.

2/12/2019 3:30 PM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMS103: Desk and Activity Management

Learn how to perform daily tasks such as using the Daily Work Plan, the Calendar, and working with email and text messages in Contact Management.

2/13/2019 11:00 AM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

CMS104: Vehicle Inventory

Learn how to use Contact Management to quickly search for and share your inventory, including vehicle history, features, interest, and comparisons.

2/13/2019 3:30 PM EST **Class Format** Net Class **Cost** \$99.00 Per PC Logged in [Register for Session](#)

Contact Management - Classroom**CM100: New Contact Management**

Learn how to effectively utilize the New Contact Management to work smarter and transform the customer experience. Learn how the New Contact Management can help you manage your internet leads by setting up prospect distribution rules, improve your processes and make customer follow-up more seamless with the use of Schedules, and target marketing pieces using Client Collections.

2/19/2019 9:00 AM CST **Class Format** Classroom **Cost** \$984.00 Per Person [Register for Session](#)

3/19/2019 9:00 AM CST **Class Format** Classroom **Cost** \$984.00 Per Person [Register for Session](#)

Accounting/Systems

Reynolds Integrated Telephone System

RITS: Reynolds Integrated Telephone System

Learn how to utilize features of the Reynolds Integrated Telephone System (RITS), use communication tools available within the RITS Desktop Application (RDA), handle customer calls, and customize the RDA to better meet your needs.

1/11/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
1/11/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session
1/16/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
1/16/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session
1/25/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
1/25/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session
2/6/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
2/6/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session
2/15/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
2/15/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session
2/20/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
2/20/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session
3/8/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
3/8/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session

RITS: Reynolds Integrated Telephone System

Learn how to utilize features of the Reynolds Integrated Telephone System (RITS), use communication tools available within the RITS Desktop Application (RDA), handle customer calls, and customize the RDA to better meet your needs.

3/13/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
3/13/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session
3/29/2019	11:00 AM EST	Class Format	Net Class	Cost Free	Register for Session
3/29/2019	3:30 PM EST	Class Format	Net Class	Cost Free	Register for Session