

# Keep Track of Time

# POWER

U.S.

Business Office Solutions

## Ask Yourself...

- ? Can my managers monitor and prevent overtime before it occurs?  
.....
- ? Am I paying employees for breaks when they forget to clock out?  
.....
- ? How much time is lost by my employees between the time they clock in and when they actually start working?  
.....
- ? How many hours do I waste manually entering my employee's hours into my payroll application?

***The average worker admits to wasting 2.09 hours a day not including lunch and scheduled breaks.<sup>1</sup>***

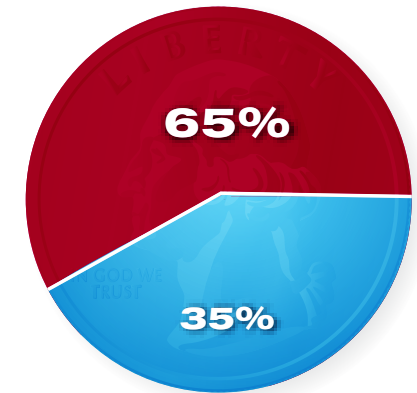
## Expect Results

- Save money by decreasing the amount of unexpected overtime worked.
- Increase employee efficiency through close monitoring of break times.
- Save time with multiple clock-in stations.
- Keep track of employees at all times with the locator function.
- Decrease the overall time required for the payroll process with automatic integration into your payroll application.

<sup>1</sup> Salary.com

<sup>2</sup> NADA Data

## Save Time on Payroll

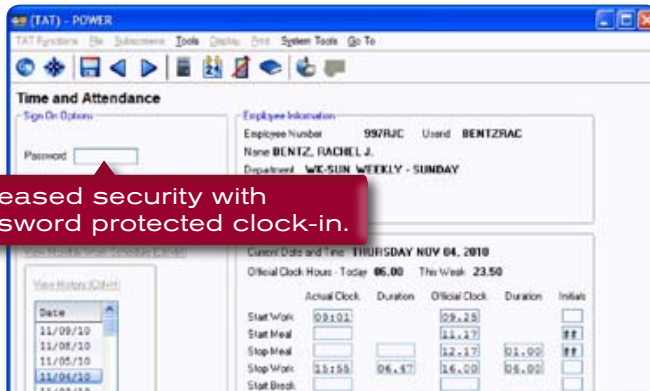


Nearly 65% of all dealership expenses come from payroll.<sup>2</sup>

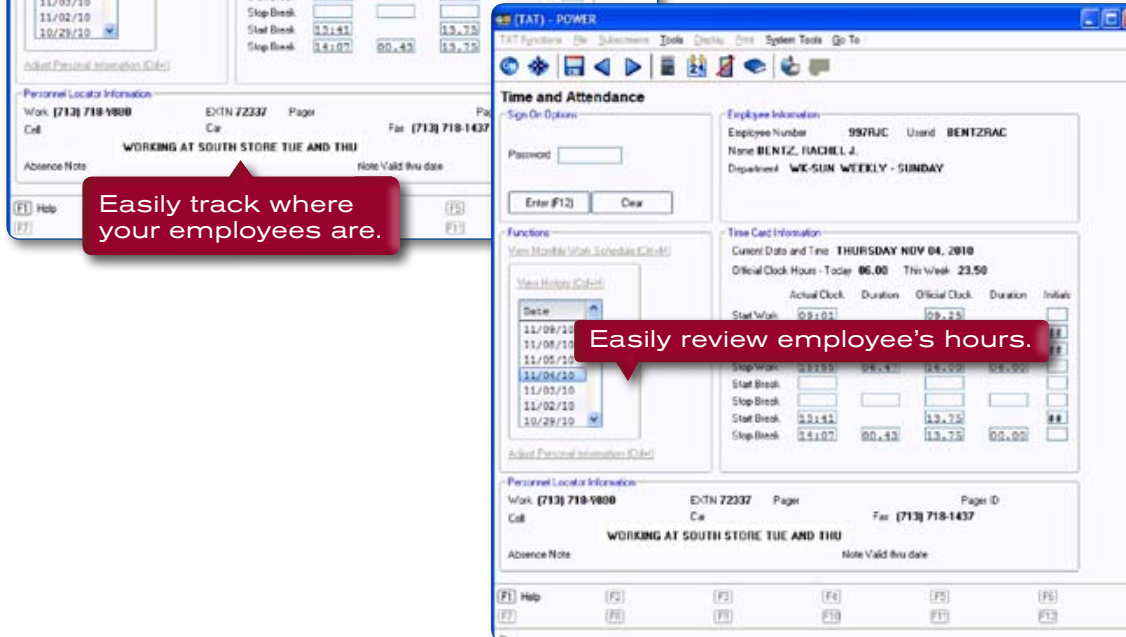
# Time Clock

## About Time Clock

Accurately track your employees' hours, control overtime expenses, and review employee data with an easily accessible time keeping system.



Increased security with password protected clock-in.



Easily track where your employees are.

Easily review employee's hours.

## Optional Secure Clock In Solution



## Highlights

- Create a standard schedule for each employee.
- Establish lunch and break policies.
- Define specific overtime rules for individuals or groups of employees.
- Integration with other applications helps reduce keypunch time and errors.
- Flexible reporting capabilities enable reports to be run for multiple circumstances.
- Optional Biometric Fingerprint Reader can prevent "buddy punching".

Easily track your employees' hours, monitor overtime expenses, review detailed employee work reports, and keep your employees honest with Time Clock for POWER.

